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8 October 1970

MEMORANDUM FOR THE RECORD

SUBJECT: Office of Management and Budget Request for
Increase in Agency Reserve

1. In response to a call from [redacted] OPPB, I contacted Jim Taylor, International Programs Division, OMB, who told me that he had letters dated October 6, 1970 for Senator Russell and Representative Mahon relating to increase in the Agency Reserve. He told me that his office did not have a courier available and that he was hesitant to deliver the letters himself since he does not know the staff people in either the House or the Senate and asked if this office could assist OMB by delivering the letters. I picked up the letters from Barbara Bernard, room 440, Executive Office Building.

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2. On delivery of the letter for Senator Russell to Bill Woodruff, Mr. Woodruff read it and told me that the letter is not acceptable from Senator Russell's point of view. It is not a request for supplement to the Agency budget request. Mr. Woodruff suggested that Colonel White tell the OMB people that if they did not know what to put in the letter that they should give him (Bill Woodruff) a call, his door is always open, and come on up and he will show them what to put in the letter.

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